



40th National Nutrient Databank Conference

“Advancing Food and Nutrient Databases through Partnerships and Technology”

July 23-25, 2018 • Minneapolis, MN

Poster Session Guidelines

Posters will have both Attended and Unattended viewing time:

- **Unattended Viewing** – The posters boards will be located in the main conference session room allowing participants’ easy viewing throughout the meeting. Poster presenters will be assigned to either Monday or Tuesday of the conference. All accepted posters should be available for viewing from 9:00 AM to 5:00 PM on the day they are scheduled. Poster set up may begin at 7:30 AM and need to be removed by 5:30 PM. Posters not removed are not the responsibility of the NNDC.
- **Attended Poster Session** - On Monday July 23rd from 12:45-1:45 PM and on Tuesday July 24th from 12:30 – 1:30 PM poster presenters are expected to attend their poster to interact with participants regarding their research. If the 1st author is not available to attend the poster session, designate an alternate to attend the poster.

Poster Requirements:

Poster boards have a 7.6’ x 3.8’ (length x height) display area. Posters cannot exceed this size. Posters will be fastened to the boards using push-pins. Presenters are encouraged to bring their own push-pins, but some will be available on-site as back-up. Poster boards will be numbered and a listing of the authors’ abstracts by number available in the poster area and at the Registration Desk.

Poster Format:

Each poster should have the title as submitted in the original abstract and all authors listed. The abstract *does not* have to be on the poster because it will be provided to all participants in their program.

Reminders for effective posters:

- Avoid clutter - Arrange poster components to read from left to right and top to bottom.
- Keep the lettering simple - The smallest font should be large enough to easily read from a distance of 3 to 5 feet (usually, 24-point font).
- Keep the colors simple - Use color mainly to highlight important elements.